National Budget Circular No: (I)/01/2017

All Secretaries to the Ministries, Chairman, Finance Commission, Heads of Departments,

Monitoring the utilizing of Budgetary Provisions

Your attention is drawn to the NBD Circular 01/2017 dated 13.01.2017 on the above matter.

02. Revisions were made on the mode of submission of formats introduced by the 4th paragraph of said circular.

04. The Secretaries of Ministries, Heads of Departments and Agencies are requested to upload information according to the formats available in the https://eservices.budgetdept.gov.lk to reach on or before due date stipulated in following table.

<table>
<thead>
<tr>
<th>Plans</th>
<th>Frequency</th>
<th>Mode of Delivery</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Action plan for expenditure proposals</td>
<td>Annually</td>
<td>Online</td>
<td>31st December of the previous year</td>
</tr>
<tr>
<td>2) Disbursement plan for expenditure proposals</td>
<td>Annually</td>
<td>Online</td>
<td>31st December of the previous year</td>
</tr>
<tr>
<td>3) Strategic plan for policy proposals</td>
<td>Annually</td>
<td>Online</td>
<td>31st January of the current year</td>
</tr>
</tbody>
</table>

Reports

<table>
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<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Physical progress</td>
<td>Monthly</td>
<td>Online</td>
<td>10th working day of every Succeeding month</td>
</tr>
<tr>
<td>2) Financial progress</td>
<td>Monthly</td>
<td>Online</td>
<td>10th working day of every Succeeding month</td>
</tr>
</tbody>
</table>
b. All other projects

<table>
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<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Physical Plan</td>
<td>Annually</td>
<td>Online</td>
<td>20th January of the Current year</td>
</tr>
<tr>
<td>2) Financial Plan</td>
<td>Annually</td>
<td>Online</td>
<td>20th January of the Current year</td>
</tr>
<tr>
<td>3) Expected Annual Performance</td>
<td>Annually</td>
<td>Online</td>
<td>20th January of the Current year</td>
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<td>Online</td>
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</tr>
</tbody>
</table>

The Secretary of the line ministry is requested to adhere to the requirements set out in this circular. For any clarification on the matters relating to this circular, you may contact:

1. Mr. Indika Rosa, Director
   Contact Details: 0112 484740, 0718 391742,
   e-mail address: rosa.indika@nbd.treasury.gov.lk

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R.H.S. Samaratunga
Secretary to the Treasury

Cc: (i) Secretary to the President
    (ii) Secretary to the Prime Minister
    (iii) Secretary to the Cabinet of Ministers
    (iv) Deputy Secretaries to the Treasury
    (v) Auditor General
    (vi) Director General, Department of National Budget
    (vii) Director General, Department of Treasury Operation
    (viii) Director General, Department of Public Enterprises