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## நிதி மற்றும் வெகுசன ஊடக அமைச்சு

### MINISTRY OF FINANCE AND MASS MEDIA

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திகதி }  
Date } 2017.12.27

### National Budget Circular No : 03/2017

All Secretaries to the Ministries  
Chief Secretaries of Provincial Councils  
Heads of Departments  
Chairmen of Corporations and Statutory Boards

## Authorization of Expenditure-2018 Budget

### 01. Authority to incur Expenditure

Hon. Minister of Finance and Mass Media has signed warrants in terms of the provisions in Article 150(1) of the Constitution and the Appropriation Act No. 30 of 2017 which was approved by Parliament on 09.12.2017 to incur expenditure during the year 2018

Accordingly, the authority should be quoted on payment vouchers and other documents as follows.

- In case of General Services - General Warrant No 1 of 2018
- In case of Special Law Services - Special Law Warrant No. 1 of 2018
- In respect of Advance Accounts Activities - Advance Warrant No 1 of 2018

### 02. Implementation of the National Budget

All the spending agencies are requested to prepare Action Plans and Procurement Plans in order to fulfill the targets to be achieved by the respective spending agencies based on the Key Performance Indicators (KPI) relevant to their all programmes and projects mentioned in Budget -2018, prepared on the basis of priorities of the government. Prompt actions will be taken to allocate budgetary provisions regarding the budget proposals of 2018 and accordingly you are further requested to take expeditious actions to implement relevant Budget proposals. A separate division has already been established under the Department of

National Budget to monitor the implementation of all capital projects including budget proposals and you shall closely liaise with this division to ensure achieving required targets. Further, instructions in this regard will be issued separately.

### **03. Quarterly Expenditure Ceilings**

Actions have already been taken to further disaggregate the annual expenditure ceiling, allocated by the Appropriation Act for 2018 to the quarterly expenditure ceilings. Accordingly, all Chief Accounting Officers and Accounting Officers are informed to prepare Action Plans and Procurement Plans within said ceilings as the General Treasury will release imprest in line with the quarterly ceilings. It is expected to release imprest efficiently for spending agencies through this process. Further, instructions in this regard have been given in the State Accounts Circular No: 263/2017.

### **04. Management of Commitments**

In terms of Financial Regulations, it is required to ensure the availability of budgetary provisions before making any commitment. The General Treasury will not take responsibility on any commitment made without budgetary provisions and relevant officials will be personally responsible for making such commitments. Further, available provisions should be utilized to settle existing commitments before making new commitments. Accordingly, unsettled commitments of year 2017 should be settled by utilizing 2018 budgetary provisions. Actions should be taken as per the provisions of State Accounts Circular No: 255/2017 on management of commitments.

### **05. Advance Account Activities**

Advance accounts activities should be managed within the limits approved by Parliament. It is emphasized to calculate installments as per paragraph XXIV of the Establishment Code to recover loan advances, granted under these limits.

### **06. Clarifications**

If any clarification required on the content of this circular, do not hesitate to contact Ms. Anoma Nandani, Director, Department of National Budget ( Contact No: 011-2484681).



A.R.Desapriya  
Deputy Secretary to the Treasury

Sgd./ R.H.S.Samaratunga  
Secretary to the Treasury

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