



භාණ්ඩාගාර මෙහෙයුම් දෙපාර්තමේන්තුව

திறைசேரி செயற்பாடுகள் திணைக்களம்

Department of Treasury Operations

ක.ප.ප.1559, මහා භාණ්ඩාගාරය, මුදල්, ක්‍රමසම්පාදන සහ ආර්ථික සංවර්ධන දෙපාර්තමේන්තුව, කොළඹ 01, ශ්‍රී ලංකාව
த.பெ.1559, பொது திறைசேரி, நிதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு, கொழும்பு 01, இலங்கை
P.O.Box: 1559, General Treasury, Ministry of Finance, Planning and Economic Development, Colombo 01, Sri Lanka

කාර්යාලය
அலுவலகம்
Office

+94 11 2484600
+94 11 2484700

ෆැක්ස්
பெக்ஸ்
Fax

+94 11 2484970
+94 11 2320042

වෙබ් අඩවිය
இணையதளம்
Website

www.treasury.gov.lk

මගේ අංකය
எனது இல
My No.

TO/CFM/1/1/General
(Sectors)

ඔබේ අංකය
உமது இல
Your

දිනය
திகதி
Date

24 . 04.2026

To all Secretaries of Ministries,
Chief Secretaries of Provinces,
Heads of Departments and
Heads of State-Owned Enterprises and Statutory Boards funded through budgetary provisions.

Submission of Receipts for Imprest Released by the Treasury

A requirement has arisen to promptly verify whether the imprest provided by this Department for your cash requirements has been duly credited to your official bank account. Therefore, you are kindly requested to arrange for a confirmation of receipt of such funds to be sent, on the same day, via electronic message by the Head of Finance of your institution to the relevant staff officer of this Department.

02. The email addresses of the respective officers are as follows:

Position	Section	Email Address
Deputy Director	Budget Execution Unit 01	kumararathna.mti@tod.treasury.gov.lk
Deputy Director	Budget Execution Unit 02	manamperi.td@tod.treasury.gov.lk
Deputy Director	Budget Execution Unit 03	gayanika.ndp@tod.treasury.gov.lk
Deputy Director	Budget Execution Unit 04	kumarage.lkap@tod.treasury.gov.lk
Deputy Director	Budget Execution Unit 05	shantha.jama@tod.treasury.gov.lk

03. Please note that failure to submit the relevant receipt to the aforesaid email addresses may result in withholding of subsequent imprest release to your institutions until such receipts are duly furnished. Furthermore, the relevant receipts for the imprest received shall be sent to the Treasury Operation Department weekly.

04. Your cooperation in ensuring timely compliance is highly appreciated.


A.M.S. Malkanthi

Director General

Mobile Number : 011-2484729
Fax Number : 011-2431498
e-mail : dgto@tod.treasury.gov.lk