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திறைசேரி செயற்பாடுகள் திணைக்களம்  
Department of Treasury Operations

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Your

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திகதி  
Date

21.05.2026

Secretaries of Ministries  
Chief Secretaries of Provincial Councils  
Heads of Departments

**Strengthening payment mechanism of the Foreign Funded Projects**

Special Dollar Accounts maintained in the Central Bank of Sri Lanka (CBSL) are being utilized as one of the disbursement mechanisms for foreign-funded projects. In this context, to further strengthen and streamline the mechanism for withdrawing funds from such accounts, following instructions are issued.

1. All the Withdrawal applications should be prepared and submitted following all rules and regulations and legal requirements. The responsibility for the accuracy, completeness and occurrence of all Withdrawal Applications rests solely with the authorized signatories of the Withdrawal Applications.
2. All Project Office should ensure that the Withdrawal Applications submitted are accurate, complete, and consistent in all aspects including beneficiary details, bank account information, amount to be paid (in figures and words), currency etc. and ensure that the authorized signatories are in line with the specimen signatures certified by the Department of External Resource.
3. All Withdrawal Applications should be submitted by Registered post or hand delivery with the recommendation of the Line Ministry or respective Department.
4. Acknowledgement / Receipt should be obtained for every payment which have been made from the Special Dollar Accounts and a copy of the same must be shared with the Treasury Operations Department.

5. If any correction is made in the Withdrawal Application, the correction must be signed by the both the officers who signed the Withdrawal Application.
6. The Government shall not bear any cost or charges incurred by the Central Bank of Sri Lanka as a result of incorrect beneficiary payment instructions provided by the Project Office.
7. All Projects Offices are required to use the specimen Withdrawal Application formats attached herewith when withdrawing funds from the Designated Accounts maintained at the Central Bank of Sri Lanka.

Accordingly, you are kindly requested to communicate the above instructions to all Project Staff under your purview.

Your cooperation in adhering to the above instructions is highly appreciated to ensure an efficient and accurate payment mechanism for foreign funded projects.

  
A.M.S. Malkanthi  
Director General

Sgd. By; A.K. Seneviratne  
Deputy Secretary to the Treasury

Copies: 1. Director General, Department of External Resources- For Information please

2. Project Directors- For necessary action please