



Obtaining a Building on Rent or Lease Basis for the Ministry of Finance, Planning and Economic Development

Invitation for Bids

No: MOF/NCB/04/81/2026

The Ministry of Finance, Planning and Economic Development, presently located at The Secretariat, Colombo 01, intends to obtain suitable office premises on a rental basis to meet its additional office space requirements. Accordingly, Chairman, Ministry Minor Procurement Committee now invites sealed Bids from Building Owners/Lease Holders of suitable office premises located in Colombo City, preferably within approximately 03 kilometers from the Ministry of Finance, Planning and Economic Development, The Secretariat, Colombo 01. The premises should be suitable, safe, convenient and easily accessible for use as office accommodation by the Ministry. The required premises will be taken on rent for a period of Three (03) years.

The required office space shall comprise a total usable effective floor area of approximately 20,000 square feet, which may be accommodated either at a single location or separate locations, with each location providing a minimum usable effective floor area of 10,000 square feet.

A complete set of Bidding Documents in English Language may be purchased by interested Building Owners/Lease Holders on submission of a written application and upon payment of a nonrefundable fee of **Sri Lankan Rupees 35,000.00** during office hours from **9.00 a.m. to 3.00 p.m.** on working days from **11.09.2026** to **01.10.2026** the office of the Account Branch, UG Floor, Treasury New Building, The Secretariat, Colombo 01. The method of payment will be by cash. Bidding documents are also available on Ministry of Finance, Planning and Economic Development website **www.treasury.gov.lk** only for inspection purposes.

Interested Building Owners/Lease Holders may obtain further information from Account Branch, UG Floor, Treasury New Building, The Secretariat, Colombo 01. Telephone: 011-2484535/011-2484600 (Ext 1446/1430/4118), email: camof000@gmail.com

Sealed Bids with all relevant details must be delivered to Chief Accountant, Ministry of Finance, Planning and Economic Development, Account Branch, UG Floor, Treasury New Building, The Secretariat, Colombo 01. to be received at or **before 1400 Hrs (2.00 P.M) on 02.10.2026.**

All Bids must be accompanied by Bid Securities in the form of a Bank Guarantee using the format given with the Bidding Documents or Bank Drafts issued by Commercial Bank registered in Sri Lanka issued in favour Secretary, Ministry of Finance in the amount of Sri Lankan Rupees Five Hundred Thousand (LKR 500,000.00) as follows. The bid security shall be valid up to 150 days from the date of bid opening.

No.	Description	Bid Security Value
01.	Effective floor area 10,000	Rs. 250,000.00
02.	Effective floor area 20,000	Rs. 500,000.00

Pre bid meeting will be held on 21.09.2026 at 2.00 p.m. at Ministry of Finance, Planning and Economic Development, Account Branch, UG Floor, Treasury New Building, The Secretariat, Colombo 01.

Ministry of Finance, Planning and Economic Development has the right to accept or reject any Bid without adducing any reasons and Ministry of Finance, Planning and Economic Development will not be responsible for any costs or any expenses incurred by the prospective Building Owners/Lease Holders in connection with the preparation or delivery of Bids.

Chairman
Ministry Minor Procurement Committee
Ministry of Finance, Planning and Economic Development,
The Secretariat, Colombo 01.
11.09.2026