

## Vehicle Transfer Request Form

*\* Please upload the PDF copy of the dully filled this form to the NFAMS online system by the Transferor to obtain the approval from the Comptroller General's Office before transferring the particular vehicle to transferee.*

### Government Non-Financial Asset Management System (NFAMS)

Vehicle No: \_\_\_\_\_

#### 01. Transferor (Absolute owner)

Name of the Institute: \_\_\_\_\_

Reason for the Transfer: \_\_\_\_\_

I hereby agree to transfer the above-mentioned vehicle to the institution mentioned below.

.....  
Head of the institution signature

Date- ..... / ..... / .....                      Official Stamp

**02.If the Transferor is not the Absolute owner** (In this case, if the Absolute Owner does not exist, no need to fill this section, and submit this form through NFAMS duly filing other sections)

Name of the Absolute Owner \_\_\_\_\_

I hereby agree to transfer the above-mentioned vehicle to the institution mentioned below.

.....  
Head of the institution signature

Date- ..... / ..... / .....                      Official Stamp

#### 03. Transferee

Name of the Institute: \_\_\_\_\_

Justification for the requirement of  
above mentioned vehicle: \_\_\_\_\_

I request to grant the approval to transfer the above vehicle to this institution for the use as an assigned/ pool vehicle.

.....  
Head of the institution signature

Date- ..... / ..... / .....                      Official Stamp