

Attachments for Procedure CA/49

CL/CA 49/ 01 – VARIATION CHECK LIST

Project Name :

Contract Name :

Contract No :

S/No.	Activity		Remarks
A	Issue No.		
B	Description of the Potential Variation		
C	Variation No.		

S/No.	Activity	Status		Remarks
1.	Initiation of the Variation	<input type="checkbox"/>	By the Employer	
		<input type="checkbox"/>	By the Engineer	
		<input type="checkbox"/>	Requested by the Contractor	
2.	Engineer's Agreement	<input type="checkbox"/>	Agreed	
		<input type="checkbox"/>	Not Agreed	
3.	Employer's Specific Approval	<input type="checkbox"/>	Required	
		<input type="checkbox"/>	Not Required	
		<input type="checkbox"/>	Obtained	
4.	Type of Variation	<input type="checkbox"/>	Changes to Quantities	
		<input type="checkbox"/>	Changes to Levels/Position	
		<input type="checkbox"/>	Changes to Dimensions	
		<input type="checkbox"/>	Quality	
		<input type="checkbox"/>	Changes to Specifications	
		<input type="checkbox"/>	Changes to Sequence	
		<input type="checkbox"/>	Omissions	
		<input type="checkbox"/>	Additional Works	
5.	Valuation of the Variation based on	<input type="checkbox"/>	BOQ Rates	
		<input type="checkbox"/>	Adjusted BOQ Rates	
		<input type="checkbox"/>	New Rates to be agreed or determined	
6.	Contractor's proposal for variation	<input type="checkbox"/>	Requested	
		<input type="checkbox"/>	Not Requested	
		<input type="checkbox"/>	Received	
7.	Valuation of the Variation	<input type="checkbox"/>	Agreed	
		<input type="checkbox"/>	Determined by the Engineer	
8.	Will variation affect the Time for Completion	<input type="checkbox"/>	Yes	
		<input type="checkbox"/>	No	
9.	EOT agreed with the Contractor	<input type="checkbox"/>	Yes	
		<input type="checkbox"/>	No	

SF/CA 49/01 – VARIATION ORDER REGISTER

Contract No :

Variation Orders Register

VO No.	Description of the VO	Date of Issue	Value of Work Added	Value of Work Omitted	Net Value of Work	Employer's Approval	Remarks
1							

SF/CA 49/ 02 – VARIATION ORDER

Variation Order							
Contract : _____							
Contract No. : _____							
Variation Order No. : VO _____				Date of Issue: _____			
To : _____ the Contractor							
Subject _____							
Variation: This Variation Order is issued in accordance with Sub-Clause 13.1 of the Conditions of Contract. You are hereby instructed to carry out following varied works:							
Item No.	Description	Unit	Quantity	Rate	Omission	Addition	Remarks
	Total						
Employer's Specific Approval in accordance with Sub-Clause 3.1 of the Conditions of Contract:							
Letter Ref: _____				Date: _____			
_____ (signed)							
Enclosed : Drawings							