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நிதி, திட்டமிடல் மற்றும் பொருளாதார அபிவிருத்தி அமைச்சு
MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

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 எனது இல. } SAD/ITMIS/0101/16/
 My No. } General

ඔබේ අංකය }
 உமது இல. }
 Your No. }

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 திகதி } 17.07.2025
 Date }

State Accounts Circular No : 02/2025

All Secretaries of Ministries,
 Heads of Departments and
 District Secretaries.

Use of System (ITMIS) Generated Purchase Orders for Procurement of Goods and Services

Commitment controls play a vital role in effective budget management and ensuring fiscal discipline through enhanced transparency and accountability. The capability to record and track commitments ensures better financial planning, forecasting and monitoring future obligations besides improving the accuracy of financial reporting and preventing the buildup of payment arrears. The PFM Act No. 44 of 2024 recognizes the establishment of efficient commitment controls and arrears management systems as areas of PFM reforms in the Government. Accordingly, the Government is now establishing system driven commitment controls and arrears management procedures through the Integrated Treasury Management Information System (ITMIS).

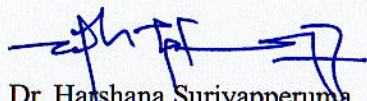
In this regard, with **effect from 01.07.2026**, all Ministries, Departments and District Secretariats must use only **Purchase Orders (POs)** generated through the ITMIS when procuring goods and services. After 01.07.2026, the Treasury will settle the claims for goods and services supplied **only** if (a) the corresponding POs have been generated in ITMIS OR (b) the corresponding POs were issued prior to this date and recorded in ITMIS immediately thereafter. Adequate measures will be taken by the Treasury to increase awareness among suppliers and service providers regarding the above, in the lead up to the stipulated timeline.

Further, with effect from 01.09.2025, all POs issued outside of ITMIS either manually or through any other system, should be entered in ITMIS **within fifteen (15) days** of such issuance enabling General Treasury to capture the commitment data through the ITMIS system. Similarly, **expense vouchers** must also be entered in ITMIS **within fifteen (15) days** of receiving the corresponding invoice against the above recorded POs in the manner prescribed in detailed instructions that will follow. The training required for your staff to record POs and Expense Vouchers in ITMIS will be provided prior to this date to facilitate a smooth transition.

All Ministries, Departments and District Secretariats are required to take suitable measures under the guidance and coordination of the Ministry of Finance to educate their registered suppliers of these changes, which will come into effect from 01.07.2026 in supplying goods and services.

These instructions are **not** applicable for procurements of State-Owned Enterprises (SOEs), Provincial Councils and Local Government institutions.

Please contact Director - ITMIS & Support Services on email: kumara.wrj@sad.treasury.gov.lk or Deputy Director on email: wewalage.lp@sad.treasury.gov.lk for any assistance in the matter.



Dr. Harshana Suriyapperuma
Secretary to the Treasury

Copy: Auditor General