

NOTICE

Post of Director of Grade I of Sri Lanka Planning Service of Department of National Planning.

Applications are called from suitably qualified officers of Grade I of **Sri Lanka Planning Service** to be appointed to the above post. Number of vacancies is **Three (03)**.

02. In the absence of applicants of Grade I of the service/ service category, officers of Grade II of the service/ service category with active and satisfactory service of **Twelve (12)** years will be considered for appointment to attending to duties on full-time basis in the post.

03. Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Service Commission Procedure Rule 141.

04. Applicants must forward their dully completed curriculum vitae ***in the format attached hereto*** to **The Director General, Department of National Planning, The Secretariat (First Floor), Colombo 01** or email it to **dgnp@npd.treasury.gov.lk** to reach on or before **5th November 2025**.

05. Late applications, incomplete applications and those not submitted in the prescribed format will be rejected without any notice.

06. Method of Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview.

Curriculum Vitae

01. Applying for the post of Director of Grade I of Planning Service of Department of National Planning.

02. I. Name :
II. National Identity Card No :
III. Age :
IV. Residential Address :
V. Contact Numbers :
VI. Email :
VII. Grade of the Service :
VIII. Date of Appointment to the Service :
IX. Date of Promotion to the present grade of the service :
X. Designation :
XI. Date of appointment to the present post :
XII. Ministry :
XIII. Department :

03. Particulars about the service in the present grade.

I. No pay / half pay leave

From	To	Total Duration (Years/ Months/ Days)	Purpose

II. Efficiency Bars

Efficiency Bar	Due date of completion	Date of completion	No. and date of the letter granting concession/ exemption, if any

III. In case being subjected to a disciplinary action;

Date and no. of the charge sheet	Disciplinary order (if still pending, please indicate)	Efficiency date of punishment/s if any (i.e, date of commission of the offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 236 (i)

04. Experience

4.1. Past service since date of appointment to the service

Post	Ministry/ Department/ Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2. Please describe briefly one of the challenging cases you have dealt with using the knowledge you have gained through the experience (Max. 150 words)

05. Professional Qualifications (**Certified copies of the certificates must be attached**)

5.1. Postgraduate Qualifications

Postgraduate qualification	Subject	University/ Institute	Effective date

5.2. Training

Training	Institute/ Organization	Duration

5.3. Language competency

Language	Qualification/ Institute/ Organization	Effective Date

5.4. (If applicable) Research, Innovation and Inventions

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I do certify that the above particulars are true and accurate to the best of my knowledge.

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Signature of the applicant

Certificate of the Head of Department*

Option I;

I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/ she can/ cannot be released from his/ her present post with replacement/ without replacement.

Option II;

I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post with replacement/ without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/ about to be initiated and the nature of allegations against/ suspected acts of misconduct of the applicant are as follows.

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**strike off the inapplicable statement*

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Signature of Head of Department