



Ministry of Finance, Planning and Economic Development

Department of State Accounts

PROCUREMENT DOCUMENT

(Two Envelope System: Single-Stage Two Envelope Bidding Procedure)

Addendum I

Procurement of Design, Development and Implementation of a Payroll System for Government Organizations

IFB No: DSA/PROC/NCB/2026/02

Employer:

Director General
Department of State Accounts
Room Number 101, 1st Floor,
The Secretariat, Colombo 01.

06 August 2026

Addendum I
to the
Invitation for Bids (IFB)
Ministry of Finance, Planning and Economic Development
(MOFPED)

Department of State Accounts (DSA)

Procurement of Design, Development and Implementation of a Payroll
System for Government Organizations
IFB No: DSA/PROC/NCB/2026/02

1. Background

The **Chairman, Ministry Procurement Committee (MPC)** on behalf of the **Department of State Accounts (DSA)** invited sealed bids from eligible bidders for the **Procurement of Design, Development and Implementation of a Payroll System for Government Organizations** on **19th July 2026** and Pre-Bid meeting conducted on **03rd August 2026**. Based on the clarifications sought by the bidders, it has been deemed necessary to provide additional information to further clarify certain aspects of the Bidding Document.

All bidders are required to thoroughly review the information provided in **Addendum I** in order to ensure the accurate and comprehensive preparation of both the Technical and Financial parts of their bids.

Any clarifications regarding **Addendum 01** must be received by the **Employer no later than 10 days prior to the Deadline for Submission of Bids**. All clarifications must be addressed to the contact information provided in the Bidding Document. Any questions or clarifications submitted **after 21st August 2026 will not be addressed** by the **DSA**.

All the above amendments to the Bidding Documents shall be formally incorporated into **Addendum I**. The Addendum shall be issued to all prospective bidders and published on the relevant official websites in accordance with the applicable procurement procedures.

Chairman,
Ministry Procurement Committee (MPC),
Department of State Accounts,
Room Number 101, 1st Floor,
The Secretariat, Colombo 01.
06 August 2026

2. Addendums to the Original Bidding Document

S/N	Clause No.	Original Content	Amended Content
Volume I & III - Procurement Document Section III – Evaluation and Qualification Criteria			
1.	3.8	The Bidder must demonstrate that it has personnel for the key positions that meet the following requirements: Bidder must propose a core project management and execution team composed of experienced international and/or local experts/consultants, who will assume overall responsibility for the implementation of this project. The project manager and all other team members should have substantial experience in their specific technical and assigned areas. It is compulsory that the key staff personnel proposed for the project are full-time employees of the Bidder, who will be assigned to the project as per the following table. Bidder must provide a detailed staffing plan including resumes for the following key personnel. Key Personnel listed as positions 1, 2, 3, 4, 5, 7 and 9 are found to be not full-time employees of the bidder, all such bids will be rejected.	The Bidder must demonstrate that it has personnel for the key positions that meet the following requirements: Bidder must propose a core project management and execution team composed of experienced international and/or local experts/consultants, who will assume overall responsibility for the implementation of this project. The project manager and all other team members should have substantial experience in their specific technical and assigned areas. Key Personnel listed as positions 1, 2, 3, 4, 5, 7, and 9 are not permitted to participate in more than one bid. If the same individual submits a CV for multiple bids, all such bids will be rejected. Other Key Personnel (except 1, 2, 3, 4, 5, 7, and 9) may participate in more than one bid.
Volume I & III - Procurement Document Section IV – Bidding Forms			
Following addendum is issued in relation to the eGPS of Sri Lanka, aligning with the requirements outlined in the SOR. The Bidder shall comply with the following software disclosure, technical verification, and evaluation requirements.			
2.	4.7	4. The Bidder shall provide a complete and comprehensive list of all software components, technologies, frameworks, middleware, databases, application servers, third-party libraries, operating systems, commercial off-the-shelf (COTS) products, and any other software dependencies used in the proposed solution. The information provided shall include the product name, version, vendor, licensing model (where applicable), and the role of each component within the overall solution architecture. The Evaluation Committee reserves the full right to conduct a comprehensive technical review and verification of the proposed product prior to contract award. This review may include, but is not limited to, validation of the declared software	

		components, verification of software versions and support status, assessment of product architecture, security, scalability, maintainability, compliance with the bidding requirements, and confirmation that the proposed solution does not contain unsupported or End-of-Life (EOL) technologies unless explicitly disclosed and justified by the Bidder. The Bidder shall provide any additional technical documentation, product evidence, demonstrations, or clarifications requested by the Evaluation Committee during the evaluation process. The Bidder shall ensure that all software licenses proposed as part of the solution are valid and remain in force throughout the entire Contract Period, including the implementation, warranty, and maintenance/support periods, as applicable. Where any software license is subject to renewal, the Bidder shall clearly identify the license validity period, renewal requirements, and all associated renewal costs, if any, for the duration of the Contract. Failure to accurately disclose the software components, provide sufficient supporting evidence, or comply with the software license validity requirements specified herein may be considered during the technical evaluation and may affect the Bidder's compliance with the procurement requirements. Any bid that fails to comply with the above requirements, including the requirement to maintain valid software licenses throughout the Contract Period, shall be deemed non-responsive and may be rejected by the Procurement Entity. <table><tr><th>Software Component</th><th>Proposed Version</th><th>Current EOL / Support Status</th><th>End of Life / End of Support</th><th>Licensing Model</th></tr><tr><td>Ex: Next.js</td><td>16.2.12</td><td>Supported (LTS)</td><td>Not EOL</td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Software Component	Proposed Version	Current EOL / Support Status	End of Life / End of Support	Licensing Model	Ex: Next.js	16.2.12	Supported (LTS)	Not EOL																					
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Annexure I - Functional Requirements Specification (FRS)																																
3.	14.1.4	Deploy automated data quality checks for flight data to ensure that arrival and departure times are accurate and consistent across all systems, reducing confusion and delays for passengers.	The system should deploy automated data quality checks for payroll data to ensure that employee records, salary calculations, deductions, allowances, and payment details are accurate and consistent across all integrated systems, reducing payroll errors and ensuring timely and accurate salary payments.																													
4.	14.1.7	All governance rules shall be configurable and enforceable through system controls.	All governance rules shall be configurable and enforceable through system controls.																													

		The solution should define data ownership and maintenance responsibilities across airport departments, ensuring that flight schedules and critical data remain accurate and reliable.	The system shall establish clear data ownership and maintenance responsibilities across government organizations and the Department of State Accounts, ensuring that employee records, payroll transactions, and statutory information are maintained accurately, consistently, and reliably across all integrated systems.
5.	14.1.8	Data Lifecycle Management • Manage the entire data lifecycle—from creation and ingestion to archival or deletion—to ensure relevance and efficiency. • The MoF will Implement lifecycle policies for flight records to archive or purge outdated data, reducing storage costs and maintaining data relevance.	Data Lifecycle Management • Manage the entire data lifecycle—from creation and ingestion to archival or deletion—to ensure relevance and efficiency. • MOFPED shall implement data lifecycle policies for payroll records to archive or securely dispose of outdated employee and payroll data in accordance with applicable government retention policies and legal requirements, thereby optimizing storage utilization while maintaining data relevance, integrity, and compliance.