



Ministry of Finance, Planning and Economic Development

PROCUREMENT DOCUMENT

(National Competitive Bidding Procedure)

Volume II

**Procurement of 100 nos. All in one Computers and
30 nos. Laptops**

IFB No: MOF/NCB/22/95/2026

**Secretary
Ministry of Finance, Planning and Economic Development,
Lotus Road,
Colombo 01.**

September 2026

Invitation for Bids

Ministry of Finance, Planning and Economic Development
Procurement of 100 Nos. All in one Computers and 30 Nos. Laptop
Bid Number: **MOF/NCB/22/95/2026**

1. The Chairman, Ministry Minor Procurement Committee on behalf of the Secretary, Ministry of Finance, Planning and Economic Development invites sealed bids from eligible and qualified bidders for **“Procurement of 100 Nos. All in one Computers and 30 Nos. Laptop”** for Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus road, Colombo 01.
2. Bidding will be conducted through National Competitive Bidding procedure.
3. Qualification requirements to qualify for contract award include:
 - i. Documentary evidence of experience in supplying and maintaining offered make computers during the last five (05) years.
 - ii. Documentary evidence of experience in supplying a minimum of 50 computers from the offered make in a single contract within the last five (05) years, with proof of successful completion.
 - iii. The bidder shall have maintained an Average Annual turnover for last 3 years shall be Rs. 100Mn.
 - iv. The bidder shall provide minimum of Rupees Twenty Five Million (Rs. 25Mn) of financial resources (credit facility and liquidity assets.). Credit facility shall be obtained from a commercial bank approved by the Central Bank in favor of this Procurement. (Using the format given in section IV. Bidding Forms).
 - v. Power of Attorney or Board Resolution authorizing the person to sign the bid on behalf of the company, issued through an appropriate Company Board Resolution.
 - vi. Documents demonstrating PCA3 certificate compliance with the Public Contract Act, No. 03 of 1987.
 - vii. Non-collusion Declaration.
4. Interested eligible bidders may obtain further information from **Chief Accountant, Ministry of Finance, Planning and Economic Development (Tel – 011 2484535, 011 2484600 Ext – 1446/4118/1430, Fax – 2421253)** and inspect the bidding documents at the office of **Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** from **25th September 2026 to 08th October 2026 from 0900hrs to 1500hrs.**

5. Interested bidders may purchase a complete set of bidding document in English language on submission of a written application to the **Chief Accountant, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus road, Colombo 01** from **25th September 2026 until 08th October 2026 from 0900hrs-to 1500hrs upon payment of Non-refundable fee of Rupees Rs.12,500.00.** The method of payment will be in cash only. In addition to that procurement document available in the web site of Ministry of Finance only for reference purposes. <https://www.treasury.gov.lk/>
6. Sealed Bids must be either delivered to the **Chairman, Ministry Minor Procurement Committee, Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** or deposit on the tender box keep in **Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** on or before **1400hrs on 09th October 2026.** Bidder must be marked as a **“Procurement of 100 Nos. All in one Computers and 30 Nos. Laptop”** in left hand corner in the envelope of the seal bid.
7. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidder/bidder’s representative who chooses to attend.
8. Bids shall be valid up to **08th January 2027.**
9. All bids shall be accompanied by a Bid Security of **Sri Lankan Rupees Six Hundred Thousand (Rs 600,000.00).** A bid security shall be in the form of a Bank guarantee issued by a commercial bank operated in Sri Lanka approved by the Central Bank of Sri Lanka to favor of **Secretary, Ministry of Finance, Planning and Economic Development.** Bid security shall be valid up to **05th February 2027.**
10. Pre-Bid Meeting will be held at 10.30hrs on 30th September 2026 at the Accounts Division of Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01.
11. The Purchaser reserves the right to accept or reject any bid, and to amend the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

**Chairman,
Ministry Minor Procurement Committee,
Ministry of Finance, Planning and Economic Development,
The Secretariat, Lotus road,
Colombo 01**
Date: 25.09.2026

Please refer the <https://www.treasury.gov.lk/> Ministry of Finance website for Volume I of the Procurement Document

Volume 1 Consists of

- Section I. Instructions to Bidders (ITB)
- Section VI. Conditions of Contract (CC)
- Section VIII. Contract Forms

Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is: Secretary, Ministry of Finance, Planning and Economic Development.
ITB 1.1	The name and identification number of the Contract is: MOF/NCB/22/95/2026 The number, identification, and names of the lots comprising this procurement are: Lot 01 All in one Computers Nos. 100 Lot 02 Laptop Computers Nos. 30
ITB 2.1	The source of funding is: Government of the Democratic Socialist Republic of Sri Lanka
ITB 4.4	Foreign bidders are not allowed to participate in bidding.
	B. Contents of Bidding Documents
ITB 7.1	For <u>Clarification of bid purposes</u> only, the Purchaser's address is: Attention: Chief Accountant Address: Ministry of Finance, Planning and Economic Development, The Secretariat, Colombo 01. Telephone: 011-2484535/011-2484600 (Ext. 1446/1430/4118) Electronic mail address: camof000@gmail.com Fax: 0112421253 Requests for clarification should be received by the Purchaser on or before 1400hrs on 02nd October 2027.
	C. Preparation of Bids
ITB 11.1 (e)	The Bidder shall submit the following additional documents: i. Certified copy of the Business Registration. Joint venture is not allowed. ii. VAT Registration Certificate. iii. Documentary evidence of experience in supplying and maintaining offered make computers during the last five (05) years

	iv. Documentary evidence of experience in supplying a minimum of 50 computers from the offered make in a single contract within the last five (05) years, with proof of successful completion. v. The bidder shall provide minimum of Rupees Twenty Five Million (Rs. 25Mn) of financial resources (credit facility and liquidity assets.). Credit facility shall be obtained from a commercial bank approved by the Central Bank in favor of this Procurement. (Using the format given in section IV. Bidding Forms) vi. Documents demonstrating PCA3 certificate compliance with the Public Contract Act, No. 03 of 1987. vii. Non-collusion Declaration viii. Audited Financial Statements for the years 2023/24, 2024/25 and 2025/26, immediately preceding three (03) years. ix. Power of Attorney or Board Resolution authorizing the person to sign the bid on behalf of the company, issued through an appropriate Company Board Resolution. x. Details of available service centers within Colombo city limit.
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ITB 14.3	The bidders may quote following minimum quantities: Lot 01 All in one Computers Nos. 100 Lot 02 Laptop Computers Nos. 30
ITB 15.1	The bidder shall quote the local expenditure in Sri Lankan Rupees. The bidder may quote the foreign expenditure of the following items in foreign currencies. : Not allowed
ITB 17.3	Period of time the Goods are expected to be functioning (for the purpose of spare parts): At least 07 Years
ITB 18.1 (a)	Manufacturer's Authorization shall be required using the form included in Section IV, Bidding Forms
ITB 18.1 (b)	After-sales service is: Required
ITB 19.1	The bid shall be validity until. 08th January 2027
ITB 20.1	Bid shall include a Bid Security issued by a commercial bank operated in Sri Lanka using the form included in Section IV Bidding Forms.
ITB 20.2	The amount of the Bid Security shall be: Sri Lanka Rupees Six Hundred Thousand (LKR. 600,000.00).

	The Bid Security shall be issued in favor of Secretary, Ministry of Finance, Planning and Economic Development. Lotus Road Colombo 01
	D. Submission and Opening of Bids
ITB 22.2 (c)	The inner and outer envelopes shall bear the following identification marks: Bid Number MOF/NCB/22/95/2026 and Procurement of 100 Nos. All in one Computers and 30 Nos. Laptop
ITB 23.1	For bid submission purposes, the Purchaser's address is: Attention: Chairman, Ministry Minor Procurement Committee Address: Ministry of Finance, Planning and Economic Development. The Secretariat, New Building, Upper Ground Floor, Colombo 01.

	The deadline for the submission of bids is: Date: 09th of October 2026 Time: 1400hrs
ITB 26.1	The bid opening shall take place at: Address: Finance Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, Colombo 01 Date: 09th of October 2026 Time: 1400hrs
	E. Evaluation and Comparison of Bids
ITB 34.1	Domestic preference shall not be a bid evaluation factor.
ITB 35.3(d)	The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria: (a) Deviation in Delivery schedule: Shall not apply (b) Deviation in payment schedule: Shall not apply
ITB 35.4	The following factors and methodology will be used for evaluation: 1. The Evaluation criteria mentioned in Section III 2. Bidder should comply with the eligibility criteria.
ITB 35.5	Bidders shall be allowed to quote for one or more Lots.

Section III. Evaluation and Qualification Criteria

This Section complements the Instructions to Bidders. It contains the criteria that the Purchaser use to evaluate a bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

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1. Evaluation Criteria (ITB 35.3 (d))

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as specified in ITB Sub-Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the following criteria and methodologies.

Delivery schedule²⁷

The Goods specified in the List of Goods are required to be delivered within the acceptable time range (after the earliest and before the final date, both dates inclusive) specified in Section VI, Delivery Schedule. No credit will be given to deliveries before the earliest date, and bids offering delivery after the final date shall be treated as non-responsive. Within this acceptable period, an adjustment, as specified in BDS Sub-Clause 35.3(d), will be added, for evaluation purposes only, to the bid price of bids offering deliveries later than the "Earliest Delivery Date" specified in Section VI, Delivery Schedule.

2. Evaluation Criteria (ITB 35.4)

The bidder shall be submitted proof documents for demonstrate followings.

- i. Documentary evidence of experience in supplying and maintaining offered make computers during the last five (05) years.
- ii. Documentary evidence of experience in supplying a minimum of 50 computers from the offered make in a single contract within the last five (05) years, with proof of successful completion.
- iii. The bidder shall have maintained an Average Annual turnover for last 3 years shall be Rs. 100Mn.
- iv. The bidder shall provide minimum of Rupees Twenty Five Million (Rs. 25Mn) of financial resources (credit facility and liquidity assets.). Credit facility shall be obtained from a commercial bank approved by the Central Bank in favor of this Procurement. (Using the format given in section IV. Bidding Forms).
- v. Power of Attorney or Board Resolution authorizing the person to sign the bid on behalf of the company, issued through an appropriate Company Board Resolution.
- vi. Documents demonstrating PCA3 certificate compliance with the Public Contract Act, No. 03 of 1987.
- vii. Non-collusion Declaration.

3. Multiple Contracts (ITB 35.5)

The Purchaser shall award multiple contracts to the Bidder that offers the lowest evaluated combination of bids (one contract per bid) and meets the post-qualification criteria (this Section III, Sub-Section ITB 37.2 Post-Qualification Requirements)

The Purchaser shall:

- (a) evaluate only lots or contracts that include at least the percentages of items per lot and quantity per item as specified in ITB Sub Clause 14.8
- (b) take into account:
 - (i) the lowest-evaluated bid for each Lot and
 - (ii) the price reduction per Lot and the methodology for its application as offered by the Bidder in its bid”

4. Post qualification Requirements (ITB 37.2)

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder’s qualifications.

a. Experience and Technical Capacity

The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- i. Well established service centers in the Colombo city limit
- ii. Help desk facilities in working hours.
- iii. Dedicated staff shall be provided

b. The Bidder shall furnish documentary evidence to demonstrate that the Goods it offers meet the following usage requirement:

Refer to Schedule of Requirements.

Section IV. Bidding Forms

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1. Bid Submission Form

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*
No.: *[insert number of bidding process]*

To: **Secretary,
Ministry of Finance, Planning and Economic Development.
Lotus Road
Colombo 01**

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[* insert a brief description of the Goods and Related Services]*;
- (c) The total price of our Bid without VAT, including any discounts offered is: *[insert the total bid price in words and figures]*;
- (d) The total price of our Bid including VAT, and any discounts offered is: *[insert the total bid price in words and figures]*;
- (e) Our bid shall be valid for the period of 91 days, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- (g) We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- (h) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- (k) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (l) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*
In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

2. Price Schedule

[The Bidder shall fill in these Price Schedule in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.]

PRICE SCHEDULE

1	2	3	4	5	6	7	8	9	10
			Goods and related Services offered within Sri Lanka (in Sri Lankan Rupees)						
			A						
Line Item No.	Description of Goods or related services	Qty and unit	Unit price (inclusive of duties, sales and other taxes) Excluding VAT	Price per line item (Col. 3x4)	Inland transportation, insurance and other related services to deliver the goods to their final destination if not included under column 4	Total Price Excluding VAT (Col 5+6)	Discounted Total price (if any) excluding VAT	VAT	Total Price Including VAT (Col. 7 or 8+9)
LOT 01	All in One Computers	100							
LOT 02	Laptop Computers	30							
Total									

Signed: [insert signature of person whose name and capacity are shown]

In the capacity of [insert legal capacity of person signing]

Name: [insert complete name of person signing]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on day of , [insert date of sign]

3. Bid Guarantee

[This Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[Insert issuing agency's name, and address of issuing branch or office]* -----

Beneficiary: **Secretary,**

Ministry of Finance, Planning and Economic Development.

The Secretariat, Colombo 01.

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of *[insert name of Supplier]* under Invitation for Bids No. -----
- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ---
----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to 2 0 2 6

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

4. Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: *[insert date (as day, month and year) of Bid Submission]*
No.: *[insert number of bidding process]*

To: **Secretary,**

Ministry of Finance, Planning and Economic Development.

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

5. Non – collusion Declaration

I, the undersigned bidder/ bidder's representative/ bidder's agent, honestly, truthfully and solemnly declare that;

(a) I, nor any other member, agent or representative of the firm/ company/ corporation/ partnership/ sole proprietorship that I represent, have entered into any combination, collusion or similar agreement with any person in connection with the prices to be submitted by any person with respect to the invitation for bid;

(b) I, nor any person who represents me have acted to prevent any person from submitting a bid or to induce any person to refrain from submitting a bid in connection with the intention for bid (Bid No - MOF/NCB/22/95/2026);

(c) This bid is not submitted in collusion with any other bid and is not made pursuant to any agreement, understanding or association with any other person in relation to such bid.

I declare that, I have not received and will not accept any discount, fee, reward, commission or anything of value, directly or indirectly, from any person, company or corporation in connection with the submission of this bid.

I further declare that, I have not given and will not give any discount, fee, reward, commission or anything of value, directly or indirectly, to any person, company or corporation in connection with the submission of this bid.

I, taking full responsibility for ensuring the absence of collusion, hereby pledge to abide by fair and ethical competitive practices throughout the entire procurement process and to fully comply with the relevant Procurement Guidelines issued by the National Procurement Commission.

I hereby declare that all the statements made by me above are true and correct.

.....
Signature of the Declarant

6. Credit Facility

To: **Secretary,**
Ministry of Finance, Planning and Economic Development.
Lotus Road
Colombo 01

Date :

BANK CERTIFICATE

Name of the Procurement: Procurement of 100 Nos. All in one Computers and 30 Nos. Laptop

Bid No: MOF/NCB/22/95/2026

This is to certify that M/s. is a
.....
. *(Please mention the relationship with the bidder.)*

If the contract for the supply of goods, namely Procurement of 100 Nos. All in one Computers and 30 Nos. Laptop is awarded to the above firm, we shall be able to provide overdraft / credit facilities to the extent of Rs. to meet their working capital requirements for executing to the above contract during the contract period.

.....

(Signature)

Authorized Officer

Name of Bank

Address of the Bank

Section V. Schedule of Requirements

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Notes for Preparing the Schedule of Requirements

The Schedule of Requirements shall be included in the bidding documents by the Purchaser, and shall cover, at a minimum, a description of the goods and services to be supplied and the delivery schedule.

The objective of the Schedule of Requirements is to provide sufficient information to enable bidders to prepare their bids efficiently and accurately, in particular, the Price Schedule, for which a form is provided in Section IV. In addition, the Schedule of Requirements, together with the Price Schedule, should serve as a basis in the event of quantity variation at the time of award of contract pursuant to ITB Clause 41.

The date or period for delivery should be carefully specified, taking into account (a) the implications of delivery terms stipulated in the Instructions to Bidders', and (b) the date prescribed herein from which the Purchaser's delivery obligations start (i.e., notice of award, contract signature, opening or confirmation of the letter of credit).

1. List of Goods and Delivery Schedule

[The Purchaser shall fill in this table, with the exception of the column “Bidder’s offered Delivery date” to be filled by the Bidder]

Line Item No.	Description of Goods	Quantity	Units	Final (Project Site) Destination as specified in BDS	Delivery Date ¹		
					Earliest Delivery Date <i>[insert the number of days following the date of effectiveness of the Contract]</i>	Latest Delivery Date <i>[insert the number of days following the date of effectiveness of the Contract]</i>	Bidder’s offered Delivery date <i>[to be provided by the bidder]</i> <i>[insert the number of days following the date of effectiveness the Contract]</i>
LOT 01	All-in-one Computers	100	Nos.	Ministry of Finance, Planning and Economic Development. The Secretariat, Colombo 01.	45 Days from the date of the contract signing	60 Days from the date of the contract signing	
LOT 02	Laptop Computers	30	Nos.		45 Days from the date of the contract signing	60 Days from the date of the contract signing	

Signed: [insert signature of person whose name and capacity are shown]

In the capacity of [insert legal capacity of person signing]

Name: [insert complete name of person signing]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on day of , [insert date of signing]

2. List of Related Services and Completion Schedule

[This table shall be filled in by the Bidder. The Required Completion Dates should be realistic, and consistent with the required Goods Delivery Dates]

Service	Description of Service	Quantity ¹	Unit	Place where Services shall be performed	Bidders' Response
<i>[insert Service No]</i>	<i>[insert description of Related Services]</i>	<i>[insert quantity of items to be supplied]</i>	<i>[insert unit for the items]</i>	<i>[insert name of the Place]</i>	<i>[insert required Completion Date(s)]</i>
01	The supplier shall attend to any reported machine error and commence necessary corrective action within twenty-four (24) hours of being notified by the Purchaser			MOF	
02	The supplier shall provide a dedicated hotline service, accessible during official working hours, for the purpose of reporting faults, requesting assistance, and obtaining technical support				
03	The supplier shall maintain fully operational service centers within the Colombo city limits to ensure the timely provision of maintenance, repairs, and technical support			MOF	
04	The supplier shall provide implementation support for installation and other related services request by purchaser.				

3. Technical Specifications

3.1. Technical Specification for All-in-one PC

The Technical specifications may be provided in the following format. The bidder shall fill in the columns “**Bidder’s Compliance**”. Bidder’s failure to provide the information requested in the column of **Bidder’s Compliance** shall be a reason for the rejection of the bid. If any discrepancy is observed between the information provided by the bidder in the columns of **Bidder’s Compliance** and the other technical information attached to the bid, the information provided herein shall take precedence.

No.	Description of Goods	Technical Specification and Standards		
		Purchaser’s Requirements	Bidder’s Compliance	
		Minimum Specification	Yes /No	If No, Bidders Response
1	GENERAL			
1.1	Make	Please specify (Should be an internationally reputed brand)		
1.2	Model	Please specify		
1.3	Manufacturing Year	2026		
1.4	Country of Manufacture	Please specify		
1.5	Casing (Chassis)	All-in-one PC		
2	Processor			
2.1	Model	Intel® Core™ Ultra 5 Processor or higher		
2.2	Platform	Current-generation business-class processor platform supported by the OEM for the quoted model		
2.3	Frequency	Maximum turbo frequency of 4.5 GHz or higher, Bidder shall state base and maximum turbo/boost frequency as published by the processor/OEM manufacturer.		
2.4	L3 Cache	18 MB or Higher		
2.5	Chipset	Intel		
2.6	Graphic	Intel® Graphics or Higher		
3	Memory			
3.1	Type	DDR5 or Higher		
3.2	Capacity	16GB Minimum		
3.2	Speed	Minimum 4800 MHz/MT/s or higher, subject to manufacturer-supported platform specifications		
3.3	Memory slots	2 DIMMS/SODIMM or Higher		

No.	Description of Goods	Technical Specification and Standards		
		Purchaser's Requirements	Bidder's Compliance	
		Minimum Specification	Yes /No	If No, Bidders Response
3.4	Upgradability	32 GB or Higher		
4	STORAGE			
4.1	Storage Type	PCIe NVMe M.2 Solid State Drive (SSD)		
4.1	Storage Capacity	Minimum 512 GB		
5	Ports and connectors			
5.1	Total USB Ports	Minimum 5 USB ports		
5.2	USB Type-A	Minimum 2 × USB 3.2 Type-A ports or higher		
5.3	USB Type-C	Minimum 1 × USB Type-C port		
5.4	Other USB Ports	Remaining USB ports as per manufacturer's standard		
5.5	Ethernet	Minimum 1 × integrated RJ-45 Gigabit Ethernet port (10/100/1000 Mbps)		
5.6	HDMI	HDMI out (optional)		
6	Camera and Audio			
6.1	Integrated Webcam	Minimum 720 or higher integrated webcam		
6.2	Camera Privacy	Privacy shutter or equivalent camera privacy feature preferred		
6.3	Audio	Integrated High Definition Audio or equivalent		
6.4	Speakers	Integrated internal speakers		
6.5	Microphone	Built-in microphone		
6.6	Audio Port	Headphone/microphone combination jack or equivalent		
7	Stand			
7.1	Stand	Height-adjustable stand		
8	Communication			
8.1	Inbuilt wi-fi & Bluetooth	802.11 ac or 802.11 ax		
8.2	Wireless LAN	Wi-Fi 6E or higher		
8.3	Bluetooth	Bluetooth 5.2 or higher		
9	Input/output Devices			
9.1	Keyboard	USB multimedia keyboard from the same OEM/manufacture as the proposed All-in-One PC		
9.2	Mouse	USB optical mouse with scroll wheel from the same OEM/manufacture as the proposed All-in-One PC		
10	Power Supply			
10.1	Power Supply	Manufacturer-standard power supply suitable		

No.	Description of Goods	Technical Specification and Standards		
		Purchaser's Requirements	Bidder's Compliance	
		Minimum Specification	Yes /No	If No, Bidders Response
		for the quoted All-in-One PC configuration		
10.2	Power Requirements	Suitable for operation with AC 220–240V, 50Hz power supply		
11	Security			
11.1	Trusted Platform Module	TPM 2.0 or higher		
11.2	Secure Boot	UEFI Secure Boot capability		
11.3	BIOS / Firmware Security	Manufacturer-supported BIOS/firmware security and update mechanism		
12	Operating system			
12.1	Operating System	Factory-loaded genuine Microsoft Windows 11 Professional 64-bit with genuine OEM license		
12.2	Recovery	Manufacturer-supported recovery mechanism or recovery media shall be available for the quoted model		
13	Display			
13.1	Display Size	Minimum 23.8 inches		
13.2	Display Type	Full HD (FHD), Non-Touch, IPS or equivalent wide-viewing-angle display technology		
13.3	Display Resolution	Minimum 1920 × 1080 pixels (Full HD)		
13.4	Display Surface	Anti-glare or equivalent		
14	Warranty			
14.1	Warranty	Minimum five (5) years comprehensive manufacturer-authorized warranty covering parts and labour (attach confirmation letter from the manufacturer)		
14.2	Authorization	Manufacturer Authorization letter should provide		
14.3	On-site Support	On-site warranty/service support shall be provided in Sri Lanka throughout the warranty period		
14.4	Local Service Support	Manufacturer-authorized service support shall be available in Sri Lanka		
14.5	Spare Parts	Genuine Spare parts shall be available throughout the expected life time.		
14.6	After-Sales Service	Bidder shall specify available after-sales		

No.	Description of Goods	Technical Specification and Standards		
		Purchaser's Requirements	Bidder's Compliance	
		Minimum Specification	Yes /No	If No, Bidders Response
		service and support arrangements		
14.7	Industry experience	Vendor should have minimum of 05 years (shall provide documentary proof)		
15	Documentation and compliance			
15.1	OEM Datasheet	Official OEM/manufacture datasheet for the exact quoted model shall be provided		

Signed: [insert signature of person whose name and capacity are shown]

In the capacity of [insert legal capacity of person signing]

Name: [insert complete name of person signing]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on day of , [insert date of sign

3.2. Technical Specification for Laptop Computer

The Technical specifications may be provided in the following format. The bidder shall fill in the columns “**Bidder’s Compliance**”. Bidder’s failure to provide the information requested in the column of **Bidder’s Compliance** shall be a reason for the rejection of the bid. If any discrepancy is observed between the information provided by the bidder in the columns of **Bidder’s Compliance** and the other technical information attached to the bid, the information provided herein shall take precedence.

Specification for 15.6" Business Laptop Computer				
No.	Item / Feature	Minimum Specification	Compliance Yes/No	If No, Bidder's Response
1	General			
1.1	Brand	Specify (Internationally reputed laptop manufacturer)		
1.2	Model	Specify		
1.3	Country of Origin	Specify		
1.4	Country of Manufacture	Specify		
1.5	Year of Manufacture	Brand new, latest available model manufactured in 2026 or later		
2	Processor			
2.1	Processor	Current-generation Intel Core Ultra 7 or higher		
2.2	Architecture	64-bit		
2.3	Processor Cores	Minimum 10 physical cores or equivalent modern multi-core architecture		
2.4	Processor Threads	Minimum 12 threads or equivalent		
2.5	Processor Performance	Maximum turbo frequency of 4.7 GHz or higher, Bidder shall state base and maximum turbo/boost frequency as published by the processor/OEM manufacturer		
2.6	Cache	Minimum 18 MB cache or equivalent		
3	Chipset / Platform			
3.1	Chipset	Intel		
4	Memory			
4.1	Memory Type	DDR5 or better		
4.2	Installed RAM	Minimum 16 GB DDR5		
4.3	Memory Speed	Minimum 4800 MT/s or higher		
4.4	Upgradability	Memory shall be upgradeable to at least 32 GB or higher		
5	Storage			
5.1	Primary Storage	Minimum 512 GB PCIe NVMe M.2 SSD		

5.2	Storage Upgrade	Additional M.2 storage expansion capability preferred		
6	Display			
6.1	Display Size	15.6 inches		
6.2	Display Type	IPS, WVA, OLED or equivalent		
6.3	Resolution	Minimum Full HD (1920 × 1080)		
6.4	Aspect Ratio	16:9, 16:10 or better		
6.5	Brightness	Minimum 300 nits		
6.6	Anti-glare	Anti-glare / anti-reflective display		
7	Graphics			
7.1	Graphics	Integrated graphics supporting Full HD external display output and modern graphics APIs		
7.2	Graphics API	DirectX 12 or better		
8	Camera & Audio			
8.1	Webcam	Minimum Full HD 1080p webcam		
8.2	Privacy	Integrated physical webcam privacy shutter or equivalent		
8.3	Audio	Integrated high-definition audio		
8.4	Speakers	Integrated stereo speakers		
8.5	Microphone	Integrated dual-array microphone or equivalent		
8.6	Audio Port	3.5 mm headphone/microphone combo jack or equivalent		
9	Wireless Connectivity			
9.1	Wireless LAN	Wi-Fi 6E (802.11ax) or better		
9.2	Bluetooth	Bluetooth 5.3 or later		
10	I/O Ports			
10.1	USB Type-A	Minimum 2 × USB 3.2 or better Type-A ports		
10.2	USB Type-C	Minimum 2 × USB Type-C ports, with at least one supporting charging and display output		
10.3	Display Output	HDMI or equivalent digital display output		
10.4	Network	Integrated RJ-45 Gigabit Ethernet or manufacturer-supplied compatible Ethernet adapter/docking solution		
10.5	Charging	Manufacturer-supplied original AC adapter/USB-C charger		
11	Battery			
11.1	Battery	Rechargeable lithium-ion/lithium-polymer battery		
11.2	Battery Capacity	Bidder shall specify battery capacity in Wh		
11.3	Battery Performance	Minimum 8 hours of normal office usage under manufacturer-rated conditions		
11.4	Fast Charging	Fast charging capability supported		

12	Keyboard & Input			
12.1	Keyboard	English International keyboard		
12.2	Numeric Keypad	Integrated numeric keypad where physically supported by the quoted form factor		
12.3	Touchpad	Multi-touch precision touchpad		
13	Security			
13.1	TPM	TPM 2.0 or equivalent hardware-based security		
13.2	Biometric Authentication (Fingerprint reader or IR/Windows Hello-compatible facial authentication)	Specify		
13.3	BIOS/UEFI Security	Secure Boot and hardware/firmware-level security features		
13.4	BIOS Password	Support BIOS/UEFI administrator password		
14	Physical Characteristics			
14.1	Weight	Maximum 1.8 kg		
14.2	Chassis	Business-class durable chassis		
14.3	Carrying Case	Manufacturer/OEM-branded compatible carrying case shall be supplied		
15	Operating System			
15.1	Operating System	Genuine Microsoft Windows 11 Professional 64-bit OEM , factory installed and properly licensed with manufacturer confirmation letter		
15.2	Recovery	Manufacturer-supported recovery/reinstallation mechanism shall be provided		
16	Warranty & Support			
16.1	Manufacturer Warranty	Minimum 5-year comprehensive manufacturer-authorized warranty covering parts and labour (should attach confirmation letter from the manufacturer)		
16.2	Battery Warranty	Minimum 3-year manufacturer warranty for battery		
16.3	On-site Support	Manufacturer-authorized/local supplier on-site technical support		
16.4	Service Centre	Manufacturer-authorized service center available in Sri Lanka		
16.5	Spare Parts	Genuine Spare parts shall be available throughout the expected life time.		

17	Manufacturer Authorization			
17.1	Authorization	Manufacturer Authorization Letter shall be provided		
18	Vendor Qualifications			
18.1	Industry Experience	Supplier shall have a minimum of 5 years' experience in supplying similar ICT equipment. Documentary evidence shall be provided		
18.2	After-Sales Service	Supplier shall provide manufacturer-authorized after-sales service throughout the warranty period		
19	Documentation			
19.1	Technical Documentation	Official manufacturer datasheet/specification shall be provided		
19.2	User Documentation	User manual/documentation shall be provided		

Signed: [insert signature of person whose name and capacity are shown]

In the capacity of [insert legal capacity of person signing]

Name: [insert complete name of person signing]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on day of , [insert date of sign

4. Inspections and Tests

The following inspections and tests shall be performed: *[insert list of inspections and tests if any]*

After the selection of the bidding procedure and the identification of the successful bidder, the selected bidder must be provided with a clear schedule indicating the number of items to be procured and the agreed delivery period. This ensures transparency and timely supply of goods.

In accordance with the procurement process, the Ministry of Finance, Planning and Economic Development as the procurement entity, will appoint an Acceptance Committee. The primary responsibility of this committee is to review and verify whether the products supplied by the selected bidder meet the required technical specifications.

All products delivered must strictly comply with the technical requirements specified in the procurement documents and its amendments. Any deviations, substitutions, or inferior quality products will not be accepted.

Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

CC 1.1(i)	The Purchaser is: Secretary, Ministry of Finance, Planning and Economic Development
CC 1.1 (m)	The Project Site(s)/Final Destination(s) is: Ministry of Finance, Planning and Economic Development
CC 8.1	For <u>notices</u>, the Purchaser's address shall be: Attention: Chief Accountant Address: Ministry of Finance, Planning and Economic Development, The Secretariat, Colombo 01. Telephone: 011-2484535/011-2484600 (Ext. 1446/4118) Facsimile number: 011 2421253 Electronic mail : camof000@gmail.com
CC 15.1	The method and conditions of payment to be made to the Supplier under this Contract shall be as follows: For Goods offered within Sri Lanka Payment shall be made in Sri Lankan rupees within thirty (30) days of presentation of the claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed as follow. On Acceptance: 100% percent of the Contract Price shall be paid to the Supplier within thirty (30) days after the date of the acceptance committee certificate for the respective delivery issued by the Purchaser.

CC 17.1	A Performance Security: The Performance Security shall be denominated in Sri Lankan rupees for an amount equal to Ten percent (10%) of the Total Contract Price. Performance Security shall be submitted within fourteen (14) days of the notification of contract award and it shall be valid not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations.
CC 25.1	The inspections and tests shall be done by purchaser .
CC 25.2	The Inspections and tests shall be conducted at the Ministry of Finance, Planning and Economic Development
CC 26.1	The liquidated damage shall be 0.1% per week
CC 26.1	The maximum amount of liquidated damages shall be 10 %