



Invitation for Bids

Ministry of Finance, Planning and Economic Development
Procurement of 175 Nos. Brand New 2WD Four-Wheel Tractors
Bid Number: MOF/NCB/23/83- I /2025

1. The Chairman, Standard High Level Procurement Committee on behalf of the Secretary, Ministry of Finance, Planning and Economic Development, invites sealed bids from eligible and qualified bidders for **“Procurement of 175 Nos. Brand New 2WD Four-Wheel Tractors”** for Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01.
2. Bidding process will be conducted through the **National Competitive Bidding** procedure.
3. Qualification requirements to qualify for contract award include:
 - I. The bidder shall provide documentary evidence demonstrating experience in supplying and maintaining the offered make of Brand New 2WD Four Wheel Tractors during the last ten (10) years.
 - II. The bid shall be accepted only from an Authorized local agent nominated by the respective Manufacturer of Brand New 2WD Four Wheel Tractors. Documentary evidence for the appointment as an Authorized local agent for the offered brand over the last ten (10) years shall be provided.
 - III. The bidder shall provide documentary evidence demonstrating experience in the supply of at least 200 Nos of Brand New 2WD Four Wheel Tractors of the proposed make including at least 50 nos. supplied to the government sector entities within the last ten (10) years. This document shall be submitted with confirmation from the internal Auditor or External Auditor of the bidder’s Entity.
 - IV. The bidder shall maintain a minimum of twenty-five (25) service and repair centers/service dealers under the ownership/dealership of the respective bidder located island-wide.
 - V. Bidder shall have mobile service facilities to provide sufficient on-site repair, service and maintenance.
 - VI. Technical staff of the repair and service centers and mobile services shall be monitored by qualified technical staff including mechanical engineers. The bidder shall provide staff details demonstrating the positions and the qualification levels.
 - VII. The bidder shall have maintained a minimum average annual turnover of not less than Rs. 400 million (Rs.400 Mn) during the last three consecutive years period 2022/2023, 2023/2024 and 2024/2025.
 - VIII. The bidder shall provide minimum of Rupees Two Hundred Million (Rs. 200Mn) of financial capacity for the liquidity requirements either as Working capital available in the Audited financial statement of the year 2024/2025 or credit facility from a commercial bank operated in Sri Lanka or combination of both working capital and credit facility in favor of this Procurement.

- IX. The bidder shall submit documentary evidence confirming registration and compliance under the Public Contract Act, No. 03 of 1987 (PC3 Certificate).
 - X. The bidder shall submit confirmation letters issued by the Department of Inland Revenue verifying tax compliance of the respective bidder.
 - XI. Bidder shall submit a letter by confirming the proceeding the respective Letter of Credit facility through the bank nominated by the Procurement Entity.
 - XII. The bidder shall submit a Non-Collusion Affidavit.
 - XIII. Power of Attorney or Board Resolution authorizing the person to sign the bid on behalf of the company, issued through an appropriate Company Board Resolution or equivalent document.
4. Interested eligible bidders may obtain further information from **Chief Accountant, Ministry of Finance, Planning and Economic Development (Tel – 011 2484535 Fax – 2421253)** and inspect the bidding documents at the office of **Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01** from **07th November 2025 to 17th November 2025 from 0900hrs to 1500hrs**.
5. Interested bidders may purchase a complete set of bidding document in English language on submission of a written application to the **Chief Accountant, Ministry of Finance, Planning and Economic Development, Lotus road, Colombo 01** from **07th November 2025 to 17th November 2025 from 0900hrs to 1500hrs upon payment of Non-refundable fee of Rupees Seventy-Five Thousand Rs. 75,000.00**. The method of **payment will be in cash** only. In addition to that procurement document available in the web site of Ministry of Finance only for reference purposes. <https://www.treasury.gov.lk/>
6. Sealed Bids must be either delivered to the **Chairman, Standing High Level Procurement Committee, Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01** or deposit on the tender box keep in **Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01** on or before **1100hrs on 18th November 2025**.
7. Bidders submitting bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copy shall then be enclosed in one single envelope, and write the **“Procurement of 175 Nos. Brand New 2WD Four-Wheel Tractors”** and **Bid Number: MOF/NCB/23/83-I/2025** on top of the left-hand corner of the envelope.
8. Late bids will be rejected. Bids will be opened as soon as after closing in the presence of the bidder/bidder’s representative who chooses to attend.
9. Bids shall be valid up to 12th May, 2026 (Days 175)

10. All bids shall be accompanied by a Bid Security of **Sri Lankan Rupees Eight Million (Rs. 8,000,000.00)**. A bid security shall be in the form of a Bank guarantee issued by a commercial bank operated in Sri Lanka approved by the Central Bank of Sri Lanka, in favor of the **Secretary, Ministry of Finance, Planning and Economic Development**, or it may be deposited in cash with the Shroff at the Ministry of Finance, Planning and Economic Development. Bid security shall be valid up to 09th June 2026
11. Pre-Bid Meeting will be held at 14:00hrs on 11th November, 2025 at the Accounts Division of Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01
12. Volume 1
- Section I. Instructions to Bidders (ITB)
 - Section VI. Conditions of Contract (CC)
 - Section VIII. Contract Forms
- Please refer the <https://www.treasury.gov.lk/> Ministry of Finance website for Volume I of the Procurement Document
13. The Purchaser reserves the right to accept or reject any bid, and to amend the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

Chairman,
Standing High Level Procurement Committee ,
Ministry of Finance, Planning and Economic Development,
Lotus road,
Colombo 01

Date: 07.11.2025