



Invitation for Bids

Ministry of Finance, Planning and Economic Development

Procurement of 90 Nos. of Petrol Brand New Three-Wheeler

IFB: MOF/NCB/23/82-I/2025

1. The Chairman, Standard High Level Procurement Committee (SHLPC) on behalf of the Secretary, Ministry of Finance, Planning and Economic Development, invites sealed bids from eligible and qualified bidders for “Procurement of 90 Nos. Petrol Brand New Three-Wheeler” for Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01.
2. Bidding will be conducted through the National Competitive Bidding procedure.
3. Qualification requirements to qualify for contract award include:
 - i. The bidder shall provide documentary evidence demonstrating experience in supplying, servicing and maintaining at least 500 Nos. Brand new Three-Wheelers, in offered make, during the last ten (10) years.
 - ii. The bid shall be accepted only from Manufacturer or an Authorized local agent nominated by the respective Manufacturer. Letter of Manufacture’s Authorization for bidding, supplying, servicing and maintaining offered Petrol Brand New Three-Wheeler should be provided by the bidder
 - iii. Bidder should have minimum Twenty-Five (25) service centers under the ownership of the respective bidder or franchise or associate located island-wide covering each and every Districts.
 - iv. The bidder shall have maintained a minimum average annual turnover of not less than LKR Seventy Five Million (Rs.75Mn) during the period 2017 to 2019, which is prior to the period of the vehicle importation ban (three consecutive years). The bidder should submit Audited Financial Statements for the period of 2017 to 2019. (Three consecutive years).
 - v. The credit facility of a minimum of LKR Fifty Million (Rs.50Mn) particularly for this contract from a Commercial Bank registered under the Central Bank of Sri Lanka.
 - vi. Documentary evidence confirming registration and compliance under the Public Contract Act, No. 03 of 1987 (PCA3 Certificate) should be provided.
 - vii. Confirmation should be obtained from the Department of Inland Revenue verifying tax compliance of the respective bidder.
 - viii. The bidder should provide a letter by confirming the proceeding the respective Letter of Credit facility through the bank nominated by the Procurement Entity.

- ix. The bidder shall submit a Non-Collusion Affidavit.
 - x. Power of Attorney or Board Resolution authorizing the person to sign the bid on behalf of the company, issued through an appropriate Company Board Resolution or equivalent document should be provided.
4. Interested eligible bidders may obtain further information from **Chief Accountant, Ministry of Finance, Planning and Economic Development (Tel – 011 2484535 Fax – 2421253)** and inspect the bidding documents at the office of **Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** from **7th November 2025 to 17th November 2025 from 0900hrs to 1500hrs.**
5. Interested bidders may purchase a complete set of bidding documents in the English language on submission of a written application to the **Chief Accountant, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** from **7th November 2025 to 17th November 2025 from 0900hrs to 1500hrs upon payment of a Non-refundable fee of Rupees Thirty Thousand only (Rs 30,000.00).** The method of payment will be in cash only. In addition to that procurement document is available in the web site of Ministry of Finance only for reference purposes.
<https://www.treasury.gov.lk/>
Note: All Clarification shall be requested on or before 12.11.2025 at 15.00 hours.
6. Sealed Bids must be either delivered to the **Chairman, Standing High Level Procurement Committee, Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** or deposit on the tender box keep in **Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development, The Secretariat, Lotus Road, Colombo 01** on or before **1400hrs on 18th November 2025.** Bid must be marked as a **“Procurement of 90 Nos. Petrol Brand New Three-Wheeler”** in left hand corner in the envelope of the sealed bid.
7. Bidders can submit bids by mail or by hand, shall enclose the original and the copy of the Bid in separate sealed envelopes, duly marking the envelopes as **“ORIGINAL”** and **“COPY.”** These envelopes containing the original and the copy shall then be enclosed in one single envelope, and write the **‘Procurement of 90 Nos. Petrol Brand New Three-Wheelers and Bid Number: MOF/NCB/23/82-I/2025’** on top of the left-hand corner of the envelope.
8. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidder/bidder’s representative who chooses to attend for bid opening.
9. Bids shall be valid up to **17th February, 2026 (Days 91)**

10. All bids shall be accompanied by a Bid Security of **Sri Lankan Rupees Two Million (Rs 2,000,000.00)**. A bid security shall be in the form of a Bank guarantee issued by a commercial bank operated in Sri Lanka approved by the Central Bank of Sri Lanka, in favor of the **Secretary, Ministry of Finance, Planning and Economic Development**, or it may be deposited in cash with the Shroff at the Ministry of Finance, Planning and Economic Development. Bid security shall be valid up to 17th March 2026
11. Volume 1
- Section I. Instructions to Bidders (ITB)
 - Section VI. Conditions of Contract (CC)
 - Section VIII. Contract Forms
- Please refer the <https://www.treasury.gov.lk/> Ministry of Finance website for Volume I of the Procurement Document
12. Pre-Bid meeting will be held on 11.11.2025 at 10.00 a.m at Accounts Division, Upper Ground Floor, New Building, Ministry of Finance, Planning and Economic Development.

Chairman,
Standing High Level Procurement Committee ,
Ministry of Finance, Planning and Economic Development,
The Secretariat, Lotus Road,
Colombo 01

Date: 07.11.2025