

CURRICULAM VITAE FOR ELIGIBLE INDIVIDUAL FORMAT

1. Proposed Position¹ :
2. Name of the Individual² :
3. Date of Birth :
4. Nationality :
5. Residential Address :
6. Telephone No. :
7. Email :
8. Educational Qualifications³ :

SN	Institution	Degree/ Master	Effective Date

9. Membership of Professional Associations :
10. Other Relevant Qualifications⁴ :

SN	Institution	Qualification/ Trainings	Effective Date

11. Languages⁵ :

Language	Spoken			Written		
Level	Excellent	Good	Satisfactory	Excellent	Good	Satisfactory
English						
Sinhala						

Tamil						
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12. Employment Record⁶ :

SN	Employer	Position	Duration From (DD/MM/YY) to (DD/MM/YY)	Main Deliverables/ Duties

13. Certifications

SN	Certification	Institute	Year obtained

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself f, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged

Signature of the Individual

Date

¹ only one candidate shall be nominated for each position

² Insert full name

³ Indicate /university and other specialized education, giving names of institutions, degrees/ master obtained, and dates of obtainment

⁴ Indicate significant qualification/ training

⁵ For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing

⁶ Starting with present position, list in reverse order every employment held since graduation giving for each employment: dates of employment, name of employing organization, positions held