

INVITATION FOR QUOTATION (IFQ)
Ministry of Finance Planning and Economic Development
IFQ No- MOF/Shopping/2/34/2026

The Chairman of the Ministry Minor Procurement Committee, on behalf of the Ministry of Finance, Planning and Economic Development, invited sealed quotations from eligible and qualified bidders for the Design and Printing of the Annual Report for the year 2025, in Sinhala, Tamil, and English Language.

Bidding will be conducted in accordance with the Shopping Procedure.

To be eligible for contract award, bidders should meet the following qualification criteria:

- The bidder should not be blacklisted.
- The bidder must be a legally registered business entity in Sri Lanka with a minimum of five years of operation.
- The Bidder must have successfully completed at least three printing- related contracts within the last three consecutive years (2023,2024,2025) , and the value of one contract out of the three contracts shall not be less than LKR 2 million.
- The bidder's average annual turnover shall not be less than LKR 5 million over the last three consecutive years (2023,2024, and 2025).
- The bidder must have the capacity to design and print reports.

The detailed Schedule of Requirement is provided in Section III of the Bidding Documents.

Sealed bids must be either placed in the tender box located at the Finance Division, Upper Ground Floor, New Building of the Ministry of Finance, Planning and Economic Development, or sent by registered post addressed to the Chairman, Minor Procurement Committee, Finance Division, Upper Ground Floor, New Building of the Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01.

All bids must be received on or before 2.00 p.m. on 29th April 2026 bid opening will commence immediately after the bid closing deadline at 2.00 p.m. on 29th April 2026 at the Finance Division, Upper Ground Floor, New Building of the Ministry of Finance, Planning and Economic Development, Lotus Road, Colombo 01. Late submissions shall not be accepted.

The top left –hand corner of the envelop should me marked: “**DESIGN AND PRINTING OF THE ANNUAL REPORT FOR THE YEAR 2025**”.

Interested bidders may obtain further information from the Accountant (Supplies), Ministry of Finance, Planning and Economic Development, Colombo 01, via Telephone/Fax:011-2484538/011-2421253.

The Chairman

Ministry (Minor) Procurement Committee
Ministry of Finance, Planning and Economic Development
Secretariat Bilding, Colombo 01.

Date: 2026.04.22

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