



**Ministry of Finance, Planning & Economic Development**  
**DEPARTMENT OF INFORMATION TECHNOLOGY MANAGEMENT**  
**Invitation for Bids (IFB)**

**IFB No. : ITM/2/1/02/03/2025/NCB/03**

1. The Chairman Departmental Procurement Committee on behalf of the Department of Information Technology Management now invites sealed bids from eligible and qualified bidders to Supply, Installation, Commissioning servers for the Ministry of Finance as specified in the requirement schedule (Section V) of the bid document.  
Delivery & Commissioning period: Within 01 month from the Date of Award.
2. Bidding will be conducted through National Competitive Bidding (NCB) procedures specified in the National Procurement Guidelines, and are opened to all eligible bidders as defined in the guidelines.
3. Interested eligible bidders may obtain further information from Mr. D.P.G. Pradeep, Director (Finance), Department of Information Technology Management, Ministry of Finance, The Secretariat, Colombo 01. Telephone No. 0112-484519 and inspect the Bidding Documents at the address given below from 9.00 a.m. to 3.30 p.m. on working days, commencing from 31st October 2025.
4. Qualifications
  - i. The bidder shall have successfully completed at least one (01) similar project involving the supply, installation, and commissioning of servers with a contract value of not less than Sri Lankan Rupees Ten Million (LKR 10,000,000.00) within the last five (05) years.
  - ii. The bidder shall have an average annual turnover of at least Sri Lankan Rupees One Hundred Million (LKR 100,000,000.00) over the last three (03) financial years. The turnover shall be calculated based on total certified payments received for contracts in progress or completed during the said period. Audited financial statements for the last three financial years must be submitted to verify compliance.
  - iii. The bidder shall demonstrate access to financial resources or credit facilities of not less than Sri Lankan Rupees Twenty Million (LKR 20,000,000.00), certified by a licensed commercial bank recognized by the Central Bank of Sri Lanka.
  - iv. The bidder must have academically and technically qualified personnel for installation and support.
5. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee Rs. 10,000.00 [10,000 LKR]. The method of payment will be by Cash.
6. Bids must be delivered to the address below on or before 20th November 2025 @ 2.30 p.m. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person or on-line at the address below on 20th November 2025 @ 2.30 p.m. All bids must be accompanied by a "Bid-Security" of Rs. 600,000.00 (LKR 600,000/-).
7. A pre-bid meeting which potential Bidders may attend will be held at ITMD Conference Room, Ground Floor, Ministry of Finance at 02.00 p.m. on 10th of November 2025.

**Chairman**  
**Departmental Procurement Committee**  
**Department of Information Technology Management**  
**Ministry of Finance, Room No. 27,**  
**The Secretariat, Colombo 01.**

October 31, 2025