

Application for Motor Vehicle Permit on Concessionary Terms under the Trade and Investment Policy
Circular No. 01/2018.

PART "A"

FOR OFFICE USE ONLY (as per the ANNEX I)

Application No

(Please read the Circular carefully before completion of the application)

PART 'B' - PERSONAL INFORMATION OF THE OFFICER

01. Name (only in English block capitals) please keep a blank cage to separate words and initials

1.1 Name with initials :

1.2 Name in full:

02. National Identity Card Number :

03. Private Address :

04. Private Telephone Numbers :

Fixed Telephone No	Mobile Telephone No.

05. Details of previous Motor Vehicle permits obtained under concessionary schemes :

	Date	Month	Year	Date of Registration
1				
2				

PART 'C' - INFORMATION OF THE POST AND SERVICE PLACES OF THE OFFICER

06. Post and Service Place :

6.1 Present Post (only in English block capitals)

6.2 Date of appointed to the present Post : DateMonth:..... Year

6.3 Grade and class of the present Post:

6.4 Salary Code relevant to the present Post:

6.5 Present service place:

6.6 Address of the present service place:

6.7 Telephone Number and Fax number:

Telephone										Fax									

6.8 Ministry/ Provincial Council which belongs the present service place (only in English block capitals)

6.9 Date of appointment to the eligible post under this Circular: DateMonth Year.....

6.10 Whether confirmed in this post? :

6.11 If confirmed, date of confirmation: DateMonth Year.....

6.12 Details of the service periods (initiate with the present post)

Post and the work place	From			To			Total Period		
	Date	Month	Year	Date	Month	Year	Date	Month	Year
Total									

6.13 Details of no pay leave:

Post and the work place	From			To			Total Period		
	Date	Month	Year	Date	Month	Year	Date	Month	Year
Total									

PART ' D ' - Details of the spouse/ Nominee

07. Details of the Spouse/Nominee

7.1 Full name of the spouse:

7.2 NIC Number of the spouse :

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7.3 If unmarried full name of the Nominee:

7.4 NIC Number of the Nominee :

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PART ' E ' - DECLARATION OF THE APPLICANT

I do hereby certify that the information furnished by me in this application is true and accurate to the best of my knowledge. I know that my application will be rejected in case of revealing the information provided by me is not satisfactory and also know that I am liable to penalty for submission of false information according to the rules and regulations prevailed at the time. Further, I agreed that the relevant concessions will be recovered from me and liable to any penalty under the prevailing terms and conditions if information furnished by me are found to be false, before or after importation/purchasing of the vehicle.

.....
Date

.....
Signature of the Applicant

PART ' F ' - RECOMMENDATION OF THE HEAD OF THE DEPARTMENT

My No. (1)

Secretary,

(2)

I examined the application and relevant documents furnished by Rev/ Mr/Mrs/Ms (3) serving in the post of (4) at the (5) on (6) to the(7) under the Trade and Investment Policy Circular No. 01/2018.

Accordingly I certify that the officer has duly completed the application and furnished all the relevant documents. Also certify that this officer has been confirmed at an eligible post under the above Circular. As per the furnished information, this officer is eligible for the motor vehicle permit under the (08) category/ categories of the Trade and Investment Policy Circular No. 01/2018. I therefore recommend the issuance of motor vehicle permit for the above Rev/Mr/Mrs/Ms(03) under the aforesaid Circular.

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Date

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Signature of the Head of the Department/Institution
and Rubber Stamp

Information relevant to the above Numbers are as follows:

(1)File Number of the institution where the officer is serving(2) Institution/ Commission/ Provincial Council/ Line Ministry/ of the applicant (3) Name of the applicant (4)Present designation of the applicant, (5)Present service place of the applicant (6) Date in the application (7) Intuition of the certifying officer (8)Eligible category or categories under the Section 01 of the Circular

PART "G "

Approval of the Secretary

My No.

Approval is granted/ not granted to the above application.

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Date

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Signature of the Secretary and the Rubber Stamp