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அரசு நிதித் திணைக்களம் DEPARTMENT OF PUBLIC FINANCE

අධ්‍යක්ෂ ජනරාල්
பணிப்பாளர் நாயகம்
Director General

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பொதுத் திறைச்சரி
நிதி, பொருளாதாரம் மற்றும் கொள்கை அபிவிருத்தி
அமைச்சு
செயலகம், கொழும்பு 01, இலங்கை.

මහ භාණ්ඩාගාරය
මුදල්, ආර්ථික සහ ප්‍රතිපත්ති සංවර්ධන
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මහලේකම් කාර්යාලය, කොළඹ 01, ශ්‍රී ලංකාව.

General Treasury
Ministry of Finance, Economic and Policy
Development
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මගේ අංකය
எனது இல
My No

} PFD/REG/WOL/ABS/General

මගේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

} 16.06.2020

All the Secretaries to the Ministries
Heads of Departments
District Secretaries

Annual Board of Survey

Your attention is drawn to the Public Finance Circular No PFD/RED/03/03/01 and No. 05/2006 dated 31.03.2016 regarding the subject of "Annual Board of Survey".

02. In terms of the provisions stipulated in section 3.1.7 and 3.2.7 of the Para 03 of the Public Finance Circular No. 05/2016, an Annual Board of Survey shall be conducted and the respective Board of Survey Reports shall be submitted to the auditor General whilst the Director General of Public Finance shall be briefed in this regard prior to 31st March and 30th June of each year.

03. However, it is observed that a large number of Ministries/Departments/District Secretariats are forwarding to the Department of Public Finance, the copies of their Annual Board of Surveys Reports (attached with the format Tr. & Aud.66 and General 47).

04. Accordingly, I observe that it is not necessary to forward to this Department, all the Boards of Survey Reports which are appointed under F.R. 507 and F.R. 756. Therefore, you are kindly informed to forward this Department, only a copy of the Covering Letter which is submitted to the Auditor General after the completion of Boards of Survey as per the respective circular provisions.

05. Further, you are informed that in case there are more than one Annual Board of Survey appointed under your institution in the capacity of Chief Accounting Officer, a Summary Report shall be prepared according to the attached Format 01, so as to that the required Reports of all such Boards are papered and duly submitted to the Auditor General. Also, the said Summary Report including the details of Boards of Survey for the previous year shall be submitted to the Department of Public Finance on or before 30th July of the current year.

Sgd. J.C Weligamage
Director General Public Finance

Copy: Auditor General, National Audit Office

Director General
Department of Public Finance

Summary Report of the Board of Survey Reports submitted to the Auditor General

I certify that the Board of Survey of following units of this Ministry/ Department/ District Secretariat for the year has been completed and reports have been submitted to the Auditor General as per the Section 3.1.7 and 3.2.7 of PFD Circular 05/2016.

No. and Name of Expenditure Head (1)	Name of Survey Unit (2)	Date of submission of Survey Reports to Auditor General (3)	Date on which the PFD was informed as to the Survey Report was submitted to Auditor General as per PFD Circular no 05/2016 and Para 04 of the Letter dated 16.06.2020 (4)	Other Comments (5)

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Secretary to the Ministry/ Head of Department/ District Secretary

Date: